



St Mary's  
University  
Twickenham  
London

**JOB DESCRIPTION**  
**St Mary's University Club Coach 2019/20**

<b>Department:</b>	Sport St Mary's
<b>Job Title:</b>	Women's Football Club Coach (2 <sup>nd</sup> Team)
<b>Responsible to:</b>	Coach Development Officer (Women's and Girls Football)
<b>Contract:</b>	9 <sup>th</sup> September 2019 to 15 <sup>th</sup> December 2019 13 <sup>th</sup> January 2020 to 22 <sup>nd</sup> March 2020  Ideally coaches will start as close to the dates above as possible. If this is not possible, salary will be pro-rated to reflect revised dates.
<b>Salary:</b>	£2,502.50
<b>Hours:</b>	175 (Breakdown below)
<b>Provisional training times:</b>	Monday 17:30 – 19:00 Thursday 17:30 – 19:00  Also must be available for all BUCS fixtures (Wednesday afternoons)
<b>Line manager:</b>	Nathan Simpson, Coach Development Officer (Women's & Girls' Football), <a href="mailto:Nathan.Simpson@stmarys.ac.uk">Nathan.Simpson@stmarys.ac.uk</a>
<b>Closing date for applications:</b>	18 <sup>th</sup> August 2019
<b>Interview dates:</b>	TBC, likely to take place on 29 <sup>th</sup> August

St Mary's is a high performance centre for sport and aims to maximise student engagement in sporting activity by increasing participation and sporting excellence, utilising our world class sports facilities. St Mary's have recently developed a Strategy for Student Sport and aims to become a top performing British University & Colleges Sport (BUCS) institution.

The St Mary's Women's Football Club are one of the university's top performing clubs. The first and second team currently play in BUCS South Eastern 1A. This is an exciting opportunity for an experienced coach to drive the development and performance of the second team to help St Mary's become the UK's leading HE institution for women's football.

**Induction:** Evening of Tuesday 10<sup>th</sup> September or Thursday 12<sup>th</sup> September at St Mary's University (Any successful candidate will be required to attend one induction)

The post will be part time on a fixed-term contract with approximately 6-10 hours required per week. Your exact hours and workload will be confirmed and planned with your line manager but a typical week would consist of;

Training – 3 hours (2 sessions)

Planning, development and meetings – 2 hours

Matches – 5 hours

### **How to Apply**

To apply, please visit [submit your CV and cover letter to Nathan.Simpson@stmarys.ac.uk](mailto:Nathan.Simpson@stmarys.ac.uk). If you would like more information on the roles please contact the above e-mail address.

### **Main Duties**

1. To establish a club culture that creates an engaging environment to inspire individuals to reach their potential.
2. To plan, deliver and review high quality training sessions to progress towards performance goals.
3. To attend all training, matches and appropriate meetings with the Sports Development Team.
4. To plan, coordinate and deliver pre-season training and club trial sessions (where appropriate).
5. To lead on team selection for competitions, maintaining transparent selection processes and pathways between squads (where appropriate).
6. Refer students as appropriate to St Mary's support services (S&C, rehabilitation, nutrition) to ensure effective multi-disciplinary support.
7. To monitor attendance of players at all sessions and ensure that only registered club members are participating in club training and matches
8. To provide information and status reports, as agreed with the line manager, on team and club performance and development.
9. To be responsible for the safety of all participants including the safe use of equipment.

10. To attend coach development workshops with other St Mary's University coaches.
11. Provide information to the Sport Development Team and Club Committee when they set an appropriate vision and performance goals for the squad, in line with the university's 'More than a Game' sport strategy.
12. To help develop the club, sport in general, and to promote St Mary's University to prospective students.
13. To adhere to the St Mary's coaching code of conduct and relevant NGB guidelines and regulations.
14. To complete any other duties appropriate to the role, as directed by the line manager.

### **Person Specification**

<b>Criteria</b>	<b>Essential</b>	<b>Desirable</b>
<b>Qualifications</b>		
Level 2 NGB qualification in relevant sport	✓	
Valid First Aid Certificate	✓	
UK Anti-Doping Coach Clean Certificate (or ability to complete)*	✓	
<b>Experience, Skills and Training</b>		
Relevant and demonstrable experience of coaching adults	✓	
Experience of team management and selection in a squad environment	✓	
Ability to effectively plan, monitor and review coaching sessions	✓	
Understanding and awareness of modern coaching techniques and practices suited to student athletes		✓
Experience and understanding of working within a Higher Education setting and within university competitions		✓
Experience of working in a multi-disciplinary team environment		✓
Experience of leading other sports coaches		✓
Experience of organising and promoting events/activities		✓
Excellent communication and interpersonal skills	✓	
Excellent organisational skills	✓	
Self-motivated and able to work independently	✓	
<b>Personal Characteristics/Behaviours</b>		
Interest in sport and enthusiasm for increasing participation and performance	✓	
Enthusiastic, energetic and approachable	✓	
Commitment to the principles of equal opportunities	✓	
Strong team player	✓	
Ability to work independently	✓	

\*If not held at the time of application, you must commit to completing this course within a month of appointment.